REGISTRATION FORM

☐ Playgroup (18 months - Year turning 2 years old)



LEVEL	(please	tick):	

	Nursery 1 (Ye	ear turning 3 years old	d)				
	Nursery 2 (Year turning 4 years old)						
	☐ Kindergarten 1 (Year turning 5 years old)						
	Kindergarten	2 (Year turning 6 yea	rs old)				
		S INFORMATION	Nama i	n Chinaga ahara	otoro (if any):	Gender (circle):	
Name as in Birth Certificate (underline Na surname):				n Chinese chara	Gerider (Gircle).		
	,					Boy / Girl	
Date of	ate of Birth: Birth Cert No. / FIN:			ality:		Race:	
Addres	ss:					1	
050514		O MEDIOAL INFORM					
		S MEDICAL INFORM any food restriction		YES / NO (If YE	S nlease des	crihe)	
Вос з у	our crilla riave	any rood restriction	J:	TEG/140 (II TE	o , picase des	onbe)	
	our child have ions/allergies	any long-term medi ?	cal	YES / NO (If YE	S , please des	cribe)	
Does y needs 1		any additional medi	cal	YES / NO (If YE	S , please des	cribe)	
Emerge	ency Contact N	lumber:					
Relatio	nship to Child:						
SECTION	ON C: PAREN	TS'/GUARDIAN'S IN	FORMA	ATION			
		Fa	ther / G	uardian		Mother	
Name:							
NRIC /	Passport No.:						
Nationa	ality:						
Contac	t Number:						
Email <i>I</i>	Address:						
Occupa	ation:						
Name o	of Present Emp	oloyer:					
Religio	n:						
Church applica	n Attending (if able):						

SECTION D: DISMISSAL							
☐ My child will take the school b							
☐ My child will be fetched after school by							
Relationship to child:	Relationship to child:						
Contact:							
SECTION E: DECLARATION AN	D CONSENT						
I understand that I have reserved registration and deposit have been school on the date agreed with Be	I understand that I have reserved a place for my child at Bethesda (Ang Mo Kio) Kindergarten once registration and deposit have been paid. In the event that I decide not to let my child commence school on the date agreed with Bethesda (Ang Mo Kio) Kindergarten, I accept that the fees paid for registration are NON-REFUNDABLE, and I will forfeit 50% of the deposit.						
In the event that my child falls ill o that the Kindergarten staff may, a treatment. All medical expenses w	t their discretion, send my child to						
Bethesda (Ang Mo Kio) Kindergar	I understand that while every precaution will be taken to ensure the safety of my child, I will not hold Bethesda (Ang Mo Kio) Kindergarten Pte Ltd responsible for any losses incurred or injuries sustained during the Kindergarten programmes within or outside the school premises.						
I give consent for photographs an purposes.	d videos of my child to be used by	y the Kindergarten for official					
I understand that four (4) weeks' notice during the school term is required for withdrawal from the Kindergarten and that I will have to make payment for the notice period. I agree that refund of any fees paid will be subject to the Kindergarten's withdrawal policy.							
I understand and agree to abide be (available on the Little Family Roc	oy all the rules and regulations set om app).	t out in the Parent's Handbook					
Name of Father / Mother / Guardia	 an	Signature / Date					
Mode of payment: ☐ PayNow to UEN: 201024473E							
☐ Bank Transfer to OCBC 657-8	398-094001						
☐ CDA (Baby Bonus)							
☐ Cash							
How did you know about Bethesd	a (Ang Mo Kio) Kindergarten?						
☐ Friends/Relatives							
☐ Website							
☐ Facebook/Instagram/TikTok							
assassivinologian, riktok							
If referred, please provide details of referee							
Parent's/Child's Name:							
FOR OFFICE USE							
		Tawa Francii adu					
Class Enrolled:	Year Enrolled:	Term Enrolled:					
	Year Enrolled: Date of Enrolment:	Date of Withdrawal:					



ENROLMENT AND KINDERGARTEN FEE ASSISTANCE SCHEME (KIFAS) APPLICATION

This form is used for the purpose of:

- Submitting basic enrolment details (applicable for all children)
- Applying for KiFAS and Start-Up Grant (SUG) (applicable for Singapore Citizen children only); or
- Updating change in KiFAS applicant (for existing enrolled Singapore citizen children)

Part 1: Child Enrolment Details

Please complete Part 1 to provide the information on the child(ren).

	Child 1						Please fill in this column if you are enrolling for more than one child													
Enrolment Date	D	D	1	M	M	1	Υ	Υ	Υ	Υ	D	D	1	M	M	1	Υ	Y	Υ	Υ
Name as in Birth Cert / Passport									•									•	1	•
Date of Birth	D	D	1	M	M	1	Υ	Υ	Y	Υ	D	D	1	M	M	1	Υ	Y	Υ	Y
Citizenship	□Р	☐ Singapore Citizen ☐ Permanent Resident ☐ Foreigner						☐ Singapore Citizen ☐ Permanent Resident ☐ Foreigner												
Birth Cert / FIN / Passport No.																				
Gender	☐ Male ☐ Female						☐ Male ☐ Female													
Race	_	☐ Chinese ☐ Indian ☐ Malay ☐ Others						☐ Chinese ☐ Indian ☐ Malay ☐ Others												
Th				sect	ion i				plete	ed b				/kind	derg					
Centre Details	Kin	derg	garte	n Na	ame:													_		
Programme Level	□ N1 □ K1 □ K2					□ N1 □ K1 □ K2														
Session	☐ Session 1 (AM) ☐ Session 2 (PM)					Л)	☐ Session 1 (AM) ☐ Session 2 (PM)					M)								
Fee charged for Enrolment month	\$(less discount if applicable)					\$(less discount if applicable)														
Monthly Programme Fee	\$(less discount if applicable)					\$_ (le	ss d	isco	unt i	f app	olical	ole)								

Part 2: Applicant and Spouse Details

Please complete Part 2 to provide the information on the applicant and spouse.

	Applicant		Spouse
Relationship to Child	□Father	□MSF Foster Parent □Head, Children Home	Spouse's details are not required for applications by MSF Foster Parent, Head, Children Home, or if applicant is single/divorced/separated/widowed.
Marital Status		∃Separated ∃Widowed	Please submit supporting documents if applicant is not the parent of child, or if applicant is single/divorced/widowed.
Name (as in NRIC / FIN / Passport)			
NRIC/ FIN / Passport No.			
Date of Birth	D D / M M	/ Y Y Y Y	D D / M M / Y Y Y
Citizenship	□ Singapore Citizen □ Permanent Resider date of Permanent D D / M M / Y Y Y Y □ Foreigner	Residency):	□ Singapore Citizen □ Permanent Resident (indicate start date of Permanent Residency): □ D J M M / Y Y Y Y □ Foreigner
Residential Address	Street and Building N	Jame:	
	Block No.: Flo	or No.: Un	it No.: Postal Code:
Contact Details	Mobile No.:		Mobile No.:
	Email:		Email:

Part 3: Application for KiFAS (for Singapore Citizen child only)¹

Part 3A: Employment and Income Details of Applicant and Spouse

Please complete Part 3A to provide the employment and income details of both applicant and spouse.

- For <u>salaried employees</u>, ECDA will retrieve your income data from the Central Provident Fund (CPF) Board and the Inland Revenue Authority of Singapore (IRAS). Salaried employees <u>without CPF contributions / have started employment within the last 2 months of this application</u> are required to submit the relevant supporting documents.
- For <u>self-employed individuals</u>, ECDA will retrieve your latest Annual Trade Income from IRAS. Individuals who did not file tax with IRAS in the latest assessment year² (i.e. do not have a Notice of Assessment (NOA) are to declare your average gross monthly income and submit the relevant supporting documents.)

Applicant	Spouse				
Please tick to select employment status and complete the details (if applicable):	Please tick to select employment status and complete the details (if applicable):				
 Working Salaried employee Did you start your employment within the last 2 months of this application? Yes No *If Yes, please indicate commencement date and gross monthly income: D / M M / Y Y Y Y \$	 Working Salaried employee Did you start your employment within the last 2 months of this application? Yes □ No *If Yes, please indicate commencement date and gross monthly income: D / M M / Y Y Y Y \$				
□ Self-employed • Do you have NOA? □ Yes □ No \$(Average Gross Monthly Income)	□ Self-employed • Do you have NOA? □ Yes □ No \$ (Average Gross Monthly Income)				
□ Salaried employee and Self-employed • Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: □ D / M M / Y Y Y Y \$	□ Salaried employee and Self-employed • Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: □ D / M M / Y Y Y Y \$				
□ Not Working	□ Not Working				

¹ Not applicable to MSF Foster Parent and Head of Children Home.

² Due to (i) commencement of trade/business within the last 12 months or (ii) not meeting the income threshold to file tax.

Part 3B: Special Approval (For Singapore Citizen child only)

- ECDA will qualify families under HDB's Public Rental Scheme (PRS) or receiving MSF's ComCare Short-to-Medium-Term Assistance (SMTA) or Long-Term Assistance (LTA) for maximum subsidies.
- Supporting documents are <u>not</u> required at the point of application.
- Children from low-income households may also wish to apply for the Start-Up Grant (Part 4).

Please tick to indicate if your family is currently under the following scheme(s):					
☐ HDB's Public Rental Scheme					
☐ MSF's ComCare Short-to-Medium-Term Assistance or Long-Term Assistance					

Part 3C: Employment and Income Details of Family Members

If your household has <u>5 or more family members</u>, <u>with at least 3 dependants who are not earning an income</u>, please also complete <u>Part 3C</u> to provide the details of your family members so that Per Capita Income (PCI) of your household can be computed.

- All family members in this Per Capita Income (PCI) application must:
 - be related by blood, marriage and/or legal adoption; and
 - have the same address stated in their NRIC as the applicant.
- For <u>salaried employees</u>, ECDA will retrieve your income data from the CPF Board and IRAS. Salaried employees <u>without CPF contributions / have started employment within the last 2 months of this application</u> are required to submit the relevant supporting documents.
- For <u>self-employed individuals</u>, ECDA will retrieve your latest Annual Trade Income from IRAS. Individuals who did not file tax with IRAS in the latest assessment year³ (i.e. do not have a Notice of Assessment (NOA) are to declare your average gross monthly income and submit the relevant supporting documents.

Do you have a household with 5 or more family members, including at least 3 dependants with no income? ☐ Yes − Please fill in the details of your family members below. ☐ No − Please skip this section.						
Name	NRIC / BC / Fin No.	Date of Birth	Relationship to child	Working Status		
			Cima	□ Not working □ Salaried employee Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: □ D / M M / Y Y Y \$		
				□ Not working □ Salaried employee Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: DD / M M / Y Y Y Y \$ (Average Gross Monthly Income) □ Self-employed \$ (Average Gross Monthly Income) □ Salaried employee and Self-employed \$ (Average Gross Monthly Income)		

³ Due to (i) commencement of trade/business within the last 12 months or (ii) not meeting the income threshold to file tax.

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Name	NRIC / BC / Fin	Date of	Relationship to	Working Status
	No.	Birth	child	
				□ Not working □ Salaried employee Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: DD/MM/YYYY \$(Average Gross Monthly Income) □ Self-employed \$(Average Gross Monthly Income) □ Salaried employee and Self-employed \$(Average Gross Monthly Income) □ (Average Gross Monthly Income)
				□ Not working □ Salaried employee Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: □ D / M M / Y Y Y Y \$
				□ Not working □ Salaried employee Did you start your employment within the last 2 months of this application? □ Yes □ No *If Yes, please indicate commencement date and gross monthly income: □ D / M M / Y Y Y Y \$

Part 4: Start-Up Grant (SUG) (for Singapore Citizen child only)4

- For families with gross household income (HHI) \$1900 and below, or gross Per Capita Income \$650 and below.
- Start-Up Grant (SUG) is a yearly grant provided to cover the initial costs of enrolling a child in a kindergarten, such as registration fee, deposit, school uniform, insurance, education material fee and supplementary fee. It will be capped at \$240 (inclusive of GST if the kindergarten is GST-registered).

	Child 1		Child 2
	Grant (SUG) – Not applicable if the penefitted from SUG this year.		Start-Up Grant (SUG) – Not applicable if the child has benefitted from SUG this year.
To be compl	eted by the kindergarten ⁵ :	<u>To</u>	be completed by the kindergarten:
Registration \$	on fee (one-off upon enrolment)	•	Registration fee (one-off upon enrolment) \$
•	equivalent to one month's fee to be y MSF upon SUG approval)	•	Deposit (equivalent to one month's fee to be withheld by MSF upon SUG approval) \$
	iform/physical education attire (on a sis, capped at 3 days' requirement)	•	School uniform/physical education attire (on a needs basis, capped at 3 days' requirement) \$
• Insurance \$	(one-off upon enrolment)	•	Insurance (one-off upon enrolment) \$
• Education \$	material fee	•	Education material fee \$
• Suppleme \$	ntary fee	•	Supplementary fee \$
Total Amoun	t = \$		Total Amount = \$

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⁴ Not applicable to MSF Foster Parents.

⁵ All items are for use in the current school year upon enrolment in the kindergarten only.

Part 5: Consent and Declaration by Applicant / Spouse / Family Members

- 1. I/We understand that Government of Singapore as represented by the Ministry of Social and Family Development ("MSF") and the Early Childhood Development Agency ("ECDA") require my/our personal information and the personal information of my/our family members included in this application for the purpose of assessing and/or re-assessing my/our eligibility for the infant/child care subsidies, Kindergarten Fee Assistance Scheme ("KiFAS"), financial assistance for child care ("CCFA"), Start-Up Grant ("SUG"), KidSTART, and/or other relevant kindergarten, infant or childcare assistance or programmes provided by ECDA or its appointed agencies ("Pre-School Subsidies and/or Programmes") at any point(s) in time during the period of this consent.
- 2. I/We hereby consent and agree to the following agencies disclosing to MSF and ECDA my/our personal information and the personal information of my/our family members included in this application, where applicable, to the extent permitted by law, strictly for the purpose specified in paragraph 1:
 - 2.1. The Comptroller of Income Tax disclosing my/our annual employment and/or trade income as assessed by the Inland Revenue Authority of Singapore within the last 2 assessment years;
 - 2.2. The Central Provident Fund ("CPF") Board disclosing the CPF contributions submitted by my/our employer(s) for the period of 12 months preceding the date of request for information by MSF and ECDA, and any information that can be derived from those CPF contributions:
 - 2.3. The Immigration and Checkpoints Authority disclosing my/our personal information and the personal information of my/our children and family members included in this application form;
 - 2.4. The Registry of Marriages or the Registry of Muslim Marriages disclosing the information related to my/our marital status;
 - 2.5. The Singapore Prison Service disclosing information related to my/our period(s) of incarceration;
 - 2.6. The Ministry of Manpower disclosing information related to my/our work pass validity;
 - 2.7. The Housing & Development Board disclosing information related to my tenancy; and
 - 2.8 MSF disclosing information related to my Comcare Short-To-Medium-Term Assistance or Long-Term Assistance.
- 3. I/We understand that MSF and ECDA may, without further reference to me/us, collect, share and use my/our personal information and the personal information of my/our children included in this application, to the extent permitted by each of the agencies stated in paragraph 2, for analysis and evaluation to improve and/or make changes to the assistance or programmes specified in paragraph 1, and/or to create new social services or public assistance schemes.
- 4. I/We further consent for MSF and ECDA to share my/our information and the personal information of my/our children included in this application with ECDA's appointed agencies for the application of any of the Pre-School Subsidies and/or Programmes, or for outreach and/or service delivery purposes if my/our children is assessed to be eligible for any of the Pre-School Subsidies and/or Programmes.
- 5. I/We consent and allow the early childhood development centre (the "ECDC") indicated in this application to apply for any of the Pre-school Subsidies and/or Programmes on my/our behalf.
- 6. My/Our consent under paragraphs 2 to 4 shall remain valid until:
 - 6.1. One year after my/our child (or where applicable, last child) covered by this consent has withdrawn from the ECDC; or
 - 6.2. I/We withdraw it in writing, whichever is earlier.
- 7. I/We understand that my/our personal information may still be used for audit purposes for up to one year after my/our consent has expired or been withdrawn in paragraphs 6.1 or 6.2 (as applicable).
- 8. I/We consent to ECDA releasing my/our particulars included in this application to the Health Promotion Board ("HPB") for the purpose of my/our children being screened under the health programmes of HPB. My/Our consent shall remain valid until my/our child covered by this consent has withdrawn from the ECDC or I/we withdraw it in writing.
- 9. I/We acknowledge that it could take up to 15 working days from the date of receipt by ECDA of the request, before any withdrawal of consent at paragraphs 6.2 and 8 takes effect. Consent can be withdrawn by sending an email request to Contact@ecda.gov.sg or by sending a written request to: 51, Cuppage Road, #08-01 Singapore 229469 (attention to: Subsidy Branch).
- 10. I/We understand that if I/we had opted to provide my/our signatures via electronic methods, the said electronic signatures would be legally valid and binding.
- 11. I/We declare that the information provided in this application by me/us is true and I/we furnish it knowing that I/we may be liable to prosecution if I/we have wilfully stated any information which I/we know to be false or misleading or do not believe to be true.
- 12. I/We understand that the onus is on me/ us to ensure that all information provided is true and accurate. In the event of any false or inaccurate information being submitted to ECDA or MSF, my/our application may be rejected or any prior approval may be withdrawn. In addition, I/we may be required to repay, in full or part, the subsidy and/or financial assistance provided to me/us by the Government.
- 13. I/We fully understand that the ECDA and MSF will assess our application according to their criteria and have the discretion to determine the amount of subsidy and/or assistance to be granted to me/us. I/ we are aware that if there are any payments made in mistake or error, I/we may be required to return any such payment to the Government.
- 14. I/We have read and understood this consent form fully. The terms of this consent shall be governed by and construed in accordance with the laws of the Republic of Singapore.

Applicant	
	Consent from parent / guardian:
	If the applicant is below 21 years old, please provide the consent and particulars of the parent/guardian of the applicant.
(Signature of applicant)	(Signature of parent / guardian of applicant)
	Relationship to applicant:
Name:	Name:
NRIC / FIN No.:	NRIC / FIN No.:
Date of consent: D D / M M / Y Y Y Y	Date of consent: D D / M M / Y Y Y Y
Applicant's Spouse	1
	Consent from parent / guardian:
	If the applicant's spouse is below 21 years old, please provide the consent and particulars of the parent/guardian of the applicant's spouse.
(Signature of spouse)	(Signature of parent / guardian of spouse) Relationship to applicant's spouse:
Name:	Name:
NRIC / FIN No.:	NRIC / FIN No.:
Date of consent: DD/MM/YYYY	Date of consent: DD/MM/YYYY

Family Members

Complete this section only if you are applying for KiFAS by PCI (please refer to Part 3C of application).

If the family member is below 21 years old, parents or legal guardian of the minor may provide consent on behalf.

Name:	
NRIC / FIN No.:	
Date of consent: D D / M M / Y Y Y Y	
	(Signature)
Name:	
NRIC / FIN No.:	
Date of consent: D D / M M / Y Y Y Y	
	(Signature)
Name:	
NRIC / FIN No.:	
Date of consent: D D / M M / Y Y Y Y	
	(Signature)
	(Oignature)
Name:	
NRIC / FIN No.:	
Date of consent: D D / M M / Y Y Y Y	
	(Signature)
Name:	
NRIC / FIN No.:	
Date of consent: D D / M M / Y Y Y Y	
	(Signature)

Part 6: Declaration by Licensee / authorised personnel of Early Childhood Development Centre

1.	I am [the Licensee / authorised by the Licensee of this Centre] to complete this declaration.		
2.	I am aware that all information submitted relating to the applicant, child and/or any family members is strictly confidential. The Centre is required to maintain the confidentiality of all such information and records in accordance with law, including the Personal Data Protection Act 2012 and the Early Childhood Development Centres Regulations 2018.		
3.	I have verified ⁶ the above information to be true, to the best of my knowledge and belief. I understand that I/our Centre may be liable to prosecution for any information furnished which I know to be false or do not believe to be true.		
4.	I understand that any part of this application improperly completed may lead to the rejection of the application.		
	Name of Centre / Kindergarten	Centre Code	Contact No.
	Name / Designation of Personnel	Signature	DD / MM / YYYY Date

⁶ Please refer to Section 8 of the Code of Practice for the requirements relating to the administration of subsidy.

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CONFIRMATION OF REGISTRATION

To Submit:

☐ Child's Birth Certificate

☐ Child's Immunization Records

☐ Mother's NRIC/ID (front and back)

☐ Father's NRIC/ID (front and back)

Soft copy:

• Email: office@bethesdakindergarten.com

• WhatsApp: 8875 7433

Hard copy: Submit in person at Kindergarten Office during kindergarten operating hours

Registration is confirmed with payment of non-refundable Registration Fee: \$80

Modes of Payment accepted for Registration Fee:

PayNow to UEN: 201024473E

Bank Transfer: OCBC 657 898094 001

• Cheque made payable to "Bethesda (Ang Mo Kio) Kindergarten Pte Ltd"

• Cash Payment at Kindergarten Office